



SIGN

Student Interest
Group in Neurology

Chapter Guidelines

Article I Name

The name of this organization shall be Student Interest Group in Neurology (SIGN).

Article II Affiliation and Support

The organization shall be affiliated with the Undergraduate Education Subcommittee (UES) of the American Academy of Neurology (AAN).

Article III Local Chapters / Organization Structure

The organization shall consist of local chapters established at accredited medical schools. All full time medical students, faculty, and staff associated with the institution are eligible to join the chapter.

Article IV Purpose

- To make medical students aware of opportunities available in the field of Neurology.
- To further neurologic knowledge of medical students.
- To provide opportunities for medical students to participate in activities related to the field of Neurology including: discussions by Neurologists, patient presentations, seminars, journal clubs, learning materials and arranged shadowing of Neurologists in the workplace.

Article V Membership

- A. All full-time medical students, faculty, and staff of an accredited medical school may become members.
- B. Exceptions may be granted on an individual basis upon review by the existing chapter officers.
- C. Chapter members shall be removed at any time by a vote of the majority of the chapter members.

Article VI Meetings

Meetings will be held monthly or as called by the Chapter President. Chapter Officers will develop agendas and handle arrangements for all meetings.

Article VII Officers

- A. Chapter Officers:
A President and Faculty Advisor will be the required chapter officers of SIGN. Each individual chapter may elect additional officers at their discretion. Any full-time medical student from the chapter institution may serve as an officer. The President will serve a two-year term. The Faculty Advisor shall serve until they relinquish the position or may be removed by a majority vote of chapter members.



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B. Duties:

The President shall preside at meetings of SIGN. The President shall be responsible to the AAN Undergraduate Education Subcommittee. The Faculty Advisor is responsible for generating ideas, serving as a resource person, and providing continuity to the organization. Each chapter may define the duties of any additional officers.

C. Election of Chapter Officers:

Election of officers shall take place at a business meeting called by the President. A nominating committee composed of the current officers shall develop a slate. Nominations may be accepted from the floor. Election shall be a majority of chapter members present. Election of a new Faculty Advisor shall be made by a majority vote of chapter members.

Article VII Budget

[Funds for local chapter activities](#) are provided by the American Academy of Neurology. Each chapter may raise additional funds, as necessary, in accordance with [Principles Governing AAN Relationships with External Sources of Support](#). If funds are received from pharmaceutical or device companies, details concerning the amount and purpose of the funds shall be reported to Ria Geguera, AAN SIGN Staff Liaison at rgeguera@aan.com.

Article IX Non-Discrimination Clause

This organization will not discriminate within or outside the greater University community on the basis of race, ethnicity, religion, gender, national origin, sexual orientation, age, disablement, or economic status. Specifically, this organization does not determine or limit membership, voting privileges or leadership positions based on any of the factors listed above. Further, this organization will not practice or promote prejudice or intimidation, and each local chapter will abide by the University policy on ethnic intimidation that is in place at that institution.

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